

CANCELLATION POLICY

Please read carefully

Our office reserves appointment times specifically for you and your needs. When we do not receive 48 hours advanced notice for an appointment change, it leaves a void in our schedule that is difficult or impossible to fill.

Out of mutual respect for each other, we must ask that you honor the time you have reserved for yourself in our office. Commitment to your scheduled appointment(s) is crucial to your oral health.

In the event that we do not receive adequate cancellation notice (at least 48 hours), we reserve the right to process your account with a \$50.00 cancellation fee. In addition, missing multiple appointments may result in the recommendation to seek a new dental care provider and have your records forwarded at your request. We realize that extenuating circumstances do occur and we will use our discretion in this matter. Thank you in advance for your cooperation and understanding.

Patient Name (Please Print) _____

Patient signature

Date

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